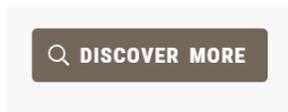


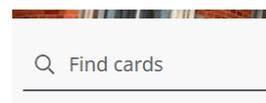
How to update bank details

1. Log into [Campus Connect](#)
2. If you have not done so already, you will first need to add the 'My Bank Details' card.

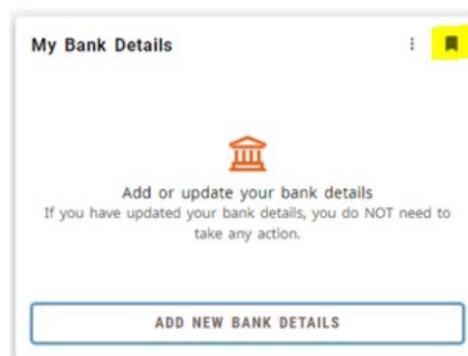
Scroll down to the 'Discover More' icon:



Search for 'My Bank Details' in the 'Find cards' field:



You can then save the card to your home screen by bookmarking it:



3. Once you have located the 'My Bank details' card, click 'Add new bank details'
4. Enter your account number and sort code in the 'My Bank Details Form' and click on 'Submit'

My Bank Details Form

If you are expecting to receive a payment from the University, please use this form to give us your bank details. Close

The University will make payments to the bank account you enter here.

We can accept UK bank account details only.

If you have previously entered your bank details and received payment from the University, you do not need to take any action unless you want to receive payment to a new bank account.

Sort Code *

Account Number *

SUBMIT

You will receive a confirmation email once your details have been successfully updated.

If you provide us with incorrect bank details, we are not able to issue a new payment until we have the funds returned to us by the bank. This normally takes a minimum of 21 days.